

Board of Supervisors
November 16, 2021
9:30 AM

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Present: Manny Ruiz, Chairman; Bruce Bracker, Vice-Chairman; Rudy Molera, Member; Jennifer St. John, County Manager; Kim Hunley, Chief Deputy County Attorney; and Alma Schultz, Clerk of the Board.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Ruiz called the meeting to order, and the Pledge of Allegiance was recited, led by Sonia Jones.

ADOPTION OF AGENDA

Vice-Chairman Bracker made a motion to adopt the Agenda with no changes and to deviate from the Agenda sequence as necessary; seconded by Supervisor Molera; motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

CALL TO THE PUBLIC:

John Hays, Floodplain Coordinator, spoke of the update from FEMA (Federal Emergency Management Agency) regarding the Ephraim Canyon project and the posting of the public notice for the project on December 7th, 2021.

Jeff Terrell, Health Services Director, provided a COVID update by stating vaccination efforts continue to include pediatrics from 5 to 11 years of age, booster vaccines, site testing continues, and lastly reported around 388 new cases from November 1st to November 15th with continued efforts of contact tracing.

CURRENT EVENTS

1. BOARD OF SUPERVISORS

VICE-CHAIRMAN BRACKER stated he had nothing to report.

SUPERVISOR MOLERA stated he continues to receive complaints from residents in the Ramanote area regarding the Fisher Sand and Gravel project and attended the AACo Summit in Phoenix while recognizing Santa Cruz County and Mariposa Community Health Center for earning an award at the Summit.

CHAIRMAN RUIZ congratulated Mariposa Community Health and the departments that earned Summit Awards for their outstanding job done and reminded the public to continue safety protocols to stay safe from COVID.

2. MANAGER

JENNIFER ST. JOHN, COUNTY MANAGER, attended meetings regarding the Treasure's GL update; continues to explore different ways to disburse the ARPA (American Rescue Plan Act) money options to the public and will be providing a presentation on this matter on the 7th of December; attended an open house on the Rio Rico Vitality District; continues to attend meetings regarding the pension obligation bonds; and expressed gratitude to the Board for the Summit Award nomination.

DEPARTMENT REPORTS AND ACTIVITIES

1. FINANCE: CASH & INVESTMENT, EXPENDITURES & REVENUE REPORTS

Mauricio Chavez, Administrative Services Department Director, reported \$17,195,799.04 in the General Fund, of which \$10,287,045.57 is invested; \$2,119,931.45 in the Road Fund, of which \$815,312.88 is invested; \$2,384,020.07 in the Flood Control District Fund, of which \$1,862,342.26 is invested; \$2,405,131.30 in the Jail District Fund, of which \$1,001,919.67 is invested; \$42,084,374.63 total for all funds, of which \$15,781,198.18 is invested; \$14,748,002.81 estimated end of month balance, compared to \$5,767,738.78 cash at November 2020, a difference of \$8,980,264.03.

ACTION ITEMS

1. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO FILL:

Vice-Chairman Bracker made a motion to approve 1a and 1b, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

A TWO (2) VACANT DEPUTY SHERIFF POSITIONS (REQ: SHERIFF)

B TAX CLERK POSITION (REQ: TREASURER)

2. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO CREATE AND FILL A COMMUNICABLE DISEASE INVESTIGATOR POSITION IN THE ENVIRONMENTAL HEALTH DEPARTMENT AUTHORIZED IN PREVIOUSLY APPROVED COVID GRANT (REQ: HUMAN RESOURCES)

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

3. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO RECLASSIFY AND FILL: (REQ: HUMAN RESOURCES)

Vice-Chairman Bracker made a motion to approve 3a and 3b, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

A VACANT PROBATION OFFICER POSITION TO SURVEILLANCE OFFICER IN ADULT PROBATION

B VACANT RIGHT-OF-WAY INSPECTOR POSITION TO PLANNING AND DEVELOPMENT TECHNICIAN IN THE COMMUNITY DEVELOPMENT DEPARTMENT

4. DISCUSSION/POSSIBLE ACTION TO APPROVE AGREEMENT WITH JUSTICE AV SOLUTIONS FOR PREVENTATIVE MAINTENANCE AND SUPPORT IN THE AMOUNT OF \$7,890 FROM JANUARY 1, 2022, THROUGH DECEMBER 31, 2022 (REQ: SUPERIOR COURT)

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

5. DISCUSSION/POSSIBLE ACTION TO APPROVE INTERGOVERNMENTAL AGREEMENT CONTRACT #CTR057133 WITH THE ARIZONA DEPARTMENT OF HEALTH SERVICES FOR THE BORDER REGION PARTNERSHIP IN THE AMOUNT OF \$99,996 FROM DECEMBER 1, 2021 THROUGH MAY 1, 2022 (REQ: HEALTH SERVICES)

Vice-Chairman Bracker made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

6. DISCUSSION/POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2021-15 AND LEGAL OPINION LETTER OF THE COUNTY ATTORNEY REQUIRED BY SECTION 3.1.1 OF THE BUSINESS LOAN AGREEMENT WITH JP MORGAN CHASE BANK, N.A. FOR SEPARATE LINES OF CREDIT FOR EACH POLITICAL SUBDIVISION OF THE STATE FOR WHICH THE COUNTY TREASURER ACTS AS TREASURER; RATIFYING ALL ACTION TAKEN TO DATE (REQ: TREASURER)

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

7. DISCUSSION/POSSIBLE ACTION TO APPROVE THE OMNIA CERTIFIED PROPOSAL #2001401-AZ-312548 FROM VARITEC SOLUTIONS, VIA TRUE MECHANICAL TO REPLACE THE COOLING TOWER AT 2150 N. CONGRESS DR., IN THE AMOUNT OF \$177,710 AND DIRECT STAFF TO HAVE THE WORK PERFORMED (REQ: PUBLIC WORKS)

Vice-Chairman Bracker made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

8. DISCUSSION/POSSIBLE ACTION TO APPROVE A COOPERATIVE AGREEMENT WITH ARIZONA MINERALS FOR THE 9001 CROSSING IMPROVEMENT FOR IMPROVEMENTS TO CULVERT(S) IN THE GENERAL LOCATION OF HARSHAW ROAD, BRIDGE #2 (REQ: PUBLIC WORKS)

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

9. DISCUSSION/POSSIBLE ACTION TO APPROVE THE CISCO COLLABORATION FLEX EA AND UNITY VOICEMAIL AGREEMENT WITH SENTINEL TECHNOLOGIES, INC. FOR SOFTWARE SUBSCRIPTION AND PROFESSIONAL SERVICES IN THE AMOUNT OF \$76,432.50 OVER THREE YEARS (REQ: INFORMATION TECHNOLOGY)

Vice-Chairman Bracker made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

10. DISCUSSION/POSSIBLE ACTION TO APPROVE THE SOA CARRIER SERVICES AGREEMENT RENEWAL WITH CENTURYLINK COMMUNICATIONS, LLC FOR QC SERVICES AND LANDLINE LONG-DISTANCE PHONE SERVICES IN THE AMOUNT OF \$4,554 PER YEAR (REQ: INFORMATION TECHNOLOGY)

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

11. TAX VALUATION ADJUSTMENTS: (REQ: ASSESSOR)

were approved as submitted by the County Assessor's Office. (Motion: Vice-Chairman Bracker; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

A M970003401 - BORG ODELL DBA HIGH SPIRITS, INC., RESOLUTION NO. 56226

B 127-99-001 - TOENIES PADILLA LLC, RESOLUTION NO. 56229

C 109-66-029-B - NIEMEYER JOHN GERARD & NIEMEYER NANCY MARIE TRUSTEES, JOHN & NANCY NIEMEYER LIVING TRUST THE, RESOLUTION NO. 56231

D 108-59-009 - TITUS JIM ERWIN, RESOLUTION NO. 56232

E 108-59-010 - TITUS JIM ERWIN, RESOLUTION NO. 56233

F 114-04-079 - FUENTES HECTOR ULISES & FUENTES NORMA PATRICIA, RESOLUTION NO. 56234

G 129-08-300 - SEDANO CYNTHIA, RESOLUTION NO. 56238

H 115-21-246 - ECHEVERRIA CARMELO & MARISOL, RESOLUTION NO. 56240

I 117-02-581 - STOWE STEVE & TRACI A., RESOLUTION NO. 56254

J 129-08-300 - SEDANO CYNTHIA, RESOLUTION NO. 56258

K 115-21-246 - ECHEVERRIA CARMELO & MARISOL, RESOLUTION NO. 56261

L 101-39-066 - RACASA LLC, RESOLUTION NO. 56262

12. APPROVAL OF MINUTES: 11/02/2021 & 11/03/2021 were approved as submitted. (Motion: Vice-Chairman Bracker and Supervisor Molera; second: Chairman Ruiz; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

13. MONTHLY REPORTS were approved as submitted. (Motion: Vice-Chairman Bracker; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)
Alma Schultz, Clerk of the Board, reported all reports submitted except the Constable report for medical reasons.

14. DEMANDS were approved in the total amount of \$796,967.48, of which \$262,461.40 is from the General Fund. Details of these expenditures are available for inspection during working hours and are to be considered as part of these minutes. (motion: Supervisor Molera; second: Vice-Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

Supervisor Molera made a motion to recess the Regular Meeting to convene into the Board of Equalization seconded by Vice-Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

BOARD OF EQUALIZATION

1. PETITIONS FOR REVIEW OF NOTICE OF CHANGE

Edmundo Paz, Chief Deputy Assessor, advised the Board of recommendations and advised the Board of a few changes that will change but do not reflect on the action taken today. Chairman Ruiz made a motion to approve pending clarification of numbers from George Shook, seconded by Vice-Chairman Bracker; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)
Supervisor Molera thanked the Assessor's office for their great job.

The Board adjourned as the Board of Equalization and convened into the Regular Meeting. (Motion: Vice-Chairman Bracker; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

ADJOURNMENT

The meeting adjourned at 9:54 a.m. (motion: Supervisor Molera; second: Vice-Chairman Bracker; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)