

Board of Supervisors  
December 20, 2022  
9:30 AM

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Present: Bruce Bracker, Chairman; Manuel Ruiz Vice-Chairman; Rudy Molera Member; Jennifer St. John, County Manager; Kim Hunley, Chief Deputy County Attorney; Alma Schultz, Clerk of the Board.

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Bracker called the meeting to order, and the Pledge of Allegiance was recited, led by Steven McEwen.

### **ADOPTION OF AGENDA**

Supervisor Molera made a motion to adopt the Agenda as presented and to deviate from the Agenda sequence as necessary; seconded by Vice-Chairman Ruiz, the motion was carried unanimously. (Ayes: Bracker, Molera, Ruiz)

### **CALL TO THE PUBLIC:**

Gerard Navarro, a county resident, spoke in support of Primitivo Romero for County Recorder.

John Fanning spoke on behalf of Santa Cruz Valley Unified School District 35 in support of Action Item 7-a., Resolution 2022-22.

Beth Outtrim, a county resident, spoke of two items from the October 18 agenda by requesting a statement of how the funds are being spent and wanted clarification on Action Item 11.

Mary Darling, Former Chair of the Santa Cruz County Democratic Party thanked Suzie for all her hard work and integrity in the elections.

Jennifer St. John, County Manager, was honored to turn it over to Vice-Chairman Ruiz and asked for our Honorable County Recorder Sainz to come forward to the podium. Vice-Chairman Ruiz was honored to read a recognition to honor Suzie Sainz for her 42 years of service in Santa Cruz County.

### **CURRENT EVENTS**

#### **1. BOARD OF SUPERVISORS**

**SUPERVISOR MOLERA:** thanked Suzie Sainz for her years of service; attended a CSA Meeting and a County Caucus Meeting; and thanked all the candidates who applied for County Recorder and wished everyone Happy Holidays.

**VICE-CHAIRMAN RUIZ:** wished everyone Happy Holidays and participated in meetings with groups from the Diplomatic Leadership program out of Tucson; sent a shout-out to his mother for her 90th birthday.

**CHAIRMAN BRACKER:** took part in a round table with Secretary of State Elect, Adrian Fontes, and the Port Authority to discuss issues; met with executives from South32 and local representatives; thanked all the candidates for submitting interest for County Recorder; and spoke of the lighting at the Tubac Presidio Park on the first night of Hanukkah.

#### **2. MANAGER**

**JENNIFER ST. JOHN, COUNTY MANAGER,** attended a quarterly Arizona Counties Insurance pool meeting; participated in a monthly County Manager's meeting and took part in small counties and

CSA meetings; congratulated Suzie Sainz on her retirement; congratulated her godchildren who graduated from Northern Arizona University and wished everyone happy holidays.

## **DEPARTMENT REPORTS AND ACTIVITIES**

### **1. FINANCE: CASH & INVESTMENTS, EXPENDITURES & REVENUE REPORTS**

Jennifer St. John, County Manager, reported \$19,015,256.81 in the General Fund, of which \$10,427,048.62 is invested; \$1,024,049.53 in the Road Fund, of which \$ 7,067.81 is invested; \$1,130,985.13 in the Flood Control District Fund, of which \$267,807.60 is invested; \$3,218,737.16 in the Jail District Fund, of which \$1,015,573.91 is invested; \$46,802,233.80 total for all funds, of which \$13,557,048.82 is invested; \$15,151,668.21 estimated end of month balance, compared to \$13,877,053.87 cash at December 2021, a difference of \$1,274,614.34.

## **ACTION ITEMS**

### **1. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO FILL VACANT:**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**A SERGEANT POSITION (REQ: SHERIFF)**

**B DEPUTY CORPORAL POSITION (REQ: SHERIFF)**

**C DETECTIVE POSITION (REQ: SHERIFF)**

**D ESSER III SECRETARY POSITION (REQ: SCHOOL SUPERINTENDENT)**

**E TITLE I DRIVER/MAINTENANCE POSITION (REQ: WIOA)**

### **2. DISCUSSION/POSSIBLE ACTION FOR AUTHORIZATION TO RECLASSIFY AND FILL VACANT ACCOUNTING SPECIALIST POSITION TO SECRETARY IN THE SCHOOL SUPERINTENDENT'S OFFICE (REQ: HUMAN RESOURCES)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

### **3. DISCUSSION/POSSIBLE ACTION TO APPROVE THE APPOINTMENT OF CHRISTOPHER YOUNG AS THE ADULT EDUCATION DIRECTOR FOR THE SANTA CRUZ COUNTY LOCAL WORKFORCE DEVELOPMENT BOARD TO A THREE-YEAR TERM (REQ: WIOA)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

### **4. DISCUSSION/POSSIBLE ACTION TO APPROVE THE APPOINTMENTS OF PRECINCT COMMITTEE PERSONS FOR THE SANTA CRUZ COUNTY DEMOCRATIC PARTY: (REQ: FRANCIS GLAD, CHAIRPERSON, SCC DEMOCRATIC PARTY)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**A MANUEL RUIZ, NOGALES 2**

**B CESAR A. LOPEZ, NOGALES 3**

**C JOHN JAMES, CORONADO 5**  
**D LIZA E. MONTIEL, NOGALES 8**  
**E JERRY T. SMITH, NOGALES 10**  
**F CLAUDIA ZAMORA, NOGALES 10**  
**G BRUCE E. BRACKER, TUBAC 11**  
**H ROBERT H. NELSON, TUBAC 11**  
**I DEAN W. HAHN-CARLSON, TUBAC 11**  
**J ANALIZABETH W. DOAN, NOGALES 12**  
**K MOLLY A. ANDERSON, SONOITA 15**  
**L WILLIAM M. FARR, SONOITA 15**  
**M RUDY MOLERA, CALABASAS 17**  
**N ROXANA LÓPEZ, NOGALES 20**  
**O SHERRIE M. NIXON, PECK CANYON 21**  
**P LUIS F. PARRA, PECK CANYON 21**

**5. DISCUSSION/POSSIBLE ACTION TO APPROVE INTERGOVERNMENTAL AGREEMENT CONTRACT NO. CTR063293 WITH THE ARIZONA DEPARTMENT OF HEALTH SERVICES FOR PROP 201 SMOKE-FREE ARIZONA IN THE AMOUNT OF \$37,003 (REQ: HEALTH SERVICES)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**6. DISCUSSION/POSSIBLE ACTION TO APPROVE MEMORANDUM OF UNDERSTANDING WITH THE RED CROSS TO PROVIDE ASSISTANCE TO INDIVIDUALS, FAMILIES, AND COMMUNITIES WHO HAVE BEEN OR COULD BE IMPACTED BY A DISASTER OR AN EMERGENCY (REQ: EMERGENCY MANAGEMENT)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**7. DISCUSSION/POSSIBLE ACTION TO APPROVE AND ADOPT RESOLUTIONS:**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**A 2022-22 TO PROMOTE LAND USE AND ECONOMIC DEVELOPMENT OPPORTUNITIES ALONG THE RIO RICO/I-19 CORRIDOR (REQ: SUPERVISOR MOLERA)**

**B 2022-23 ADOPTING THE 2022 SANTA CRUZ COUNTY EMERGENCY OPERATIONS PLAN UPDATE (REQ: EMERGENCY MANAGEMENT)**

**8. DISCUSSION/POSSIBLE ACTION TO AUTHORIZE THE CHAIRMAN TO SIGN THE PARTIAL RELEASE OF ASSURANCES FOR EMBARCADERO AT BARRIO DE TUBAC, LOTS 157 THROUGH 168 AS PROVIDED IN THE PARTIAL SUBSTITUTE ASSURANCE AGREEMENT APPROVED ON JUNE 21, 2017 (REQ: COMMUNITY DEVELOPMENT)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**9. DISCUSSION/POSSIBLE ACTION TO APPROVE THE SANTA CRUZ PROSPERITY VISION AND ACTION PLAN CONTRACT AWARD TO PROMOTE SUSTAINABLE, STRATEGIC ECONOMIC GROWTH IN THE COUNTY OVER THE NEXT FIVE (5) YEARS (REQ: COMMUNITY DEVELOPMENT)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**10. DISCUSSION/POSSIBLE ACTION TO APPROVE INTERGOVERNMENTAL AGREEMENT NO. 22-0008931-I WITH THE STATE OF ARIZONA TO ACCEPT \$3,000,000 FROM THE STATE'S GENERAL FUND FOR THE RUBY ROAD BRIDGE OVER POTRERO CREEK (REQ: PUBLIC WORKS)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**11. DISCUSSION/POSSIBLE ACTION TO APPROVE THE SALE AT AUCTION FOR A PORTION OF LOT C, BLOCK 547, RIO RICO RANCHETTES UNIT NO. 12 DOCKET 620 AT PAGE 426 (PARCEL #117-02-003D) (REQ: PUBLIC WORKS)**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**12. DISCUSSION/POSSIBLE ACTION TO APPROVE ORDER ID# Q-04843566 TO RENEW AND UPGRADE THE WESTLAW PRECISION SUBSCRIPTION FOR THREE (3) YEARS (REQ: COUNTY ATTORNEY)**

Vice-Chairman Ruiz made a motion to approve, seconded by Supervisor Molera; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**13. TAX VALUATION ADJUSTMENTS: (REQ: ASSESSOR)** were approved as submitted by the County Assessor's Office. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**A 108-69-005 - PATRICIA BROPHY, RESOLUTION NO. 56514**

**B 115-09-179 - ELOY U. & RENEE ORTEGA, RESOLUTION NO. 56522**

**C 115-22-068 - ALEX MARTIN & MAYRA GUADALUPE PERALTA, RESOLUTION NO. 56523**

**D 116-04-194 - THOMAS RICHARD BURKETT JR., RESOLUTION NO. 56525**

**E 116-04-194 - THOMAS RICHARD BURKETT JR., RESOLUTION NO. 56526**

**14. MONTHLY REPORTS** were approved as submitted. (Motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**15. APPROVAL OF MINUTES: 11/15/2022, 11/22/2022, 12/01/2022 & 12/06/2022**

Supervisor Molera made a motion to approve, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**16. DEMANDS** were approved in the total amount of \$2,129,127.78, of which \$429,713.77 is from the General Fund. Details of these expenditures are available for inspection during working hours and are to be considered as part of these minutes. (motion: Supervisor Molera; second: Vice-Chairman Ruiz; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)

**17. DISCUSSION/POSSIBLE ACTION TO APPOINT AN INDIVIDUAL TO THE COUNTY RECORDER POSITION, EFFECTIVE JANUARY 1, 2023, THROUGH DECEMBER 31, 2024, DUE TO THE RETIREMENT OF THE CURRENT ELECTED RECORDER, SUZIE SAINZ (REQ: COUNTY MANAGER)**

Supervisor Molera made a motion to appoint Anita Moreno as the County Recorder, seconded by Vice-Chairman Ruiz; the motion carried unanimously. (Ayes: Bracker, Molera, Ruiz)

**ADJOURNMENT**

The meeting adjourned at 10:40 a.m. (motion: Vice-Chairman Ruiz; second: Supervisor Molera; motion carried unanimously) (Ayes: Bracker, Molera, Ruiz)